# EV Ready fleet plan proposal requirements

To apply for funding for an EV Ready fleet plan, your proposal must include the minimum requirements outlined below.

#### Customer details

- 1. Customer's name
- 2. Customer's business address
- 3. Customer's site name

## **Consultant details**

- 1. Consultant firm
- 2. Contact name
- 3. Consultant name
- 4. Contact email
- 5. Contact phone number
- 6. Date prepared
- 7. Qualifications
  - a. Company overview
  - b. Project team

## Scope of services

Description of the scope of work to be delivered to create the EV Ready fleet plan. Review the requirements for the EV Ready fleet plan as noted in the program information at bchydro.com/EVfleet.

## Fees

Itemized fees and hourly rates for the costs to create the EV Ready fleet plan. See example below.

The maximum upset fee for this project will be:

Activity/scope of work	Fees	Total
GST		\$
Total		\$

Hourly fees charged to the project will be per the following rate schedule:

Name/position	Title	Hourly rate
		\$
		\$
		\$

