

Request for Customer Load Data

How to complete this form

1. Download and print this form and complete the required sections:

- If you are a customer submitting the request on behalf of your multi-unit residential building or strata council, complete section 1 only.
- If you are a third party (e.g. electrician or engineering firm) submitting this request on behalf of a multi-unit residential building and/or strata council, complete sections 1, 2 and 3.

2. Scan and send the completed form via email to bassupport@bchydro.com or mail it to PO Box 9501, Vancouver, B.C., V6B 0M3. If you need help completing this form, please call **604 224 9376** (toll free: **1 800 224 9376**).

NOTE: Request may take up to 30 days to process. Data will be delivered to the requester via email.

Section 1. Details of data request (multi-unit residential building or strata to complete)

Account holder name

Last name

First name

Middle name

Site address(es)

Street address

City

Province

Postal code

Account number(s)

Number of residential units in building

Specific information requested

Hourly load consumption data from last 12 months for the purpose of EV charger installation

Requester's signature

Date

Day/Month/Year

If submitting the request as a third party (e.g. electrician or engineering firm), complete sections 2 and 3.

Section 2. Third party information

Requester name

Last name

First name

Business name (if applicable)

Business mailing address

Street address

City

Province

Postal code

Contact information

Phone

Email

Section 3. Third party authorization (multi-unit residential building or strata to complete)

I, _____ authorize BC Hydro to disclose the following information to:
(Name of person authorizing release of their multi-unit residential building/strata information)

(Name and address of person to whom BC Hydro may disclose the specific information indicated below)

Specific information to be disclosed (Example: billed amounts, consumption amounts, payment amounts)

Hourly load consumption data from last 12 months

Purpose of information disclosure

EV charger installation

Authorizing person's signature

Date

Day/Month/Year

Additional documentation

If the electrical contractor already has meter room details:

If the request is for a multi-unit residential building and the number of meter rooms and a count of meters per meter room is known, please include this detail when submitting the load data request form to bassupport@bchydro.com.

If the request is not for your current account:

You are required to provide proof of residency, such as an old bill or a post-marked letter from legal or government source, linking you with your old address during the period of interest to you.

If the request is for a business entity:

You are required to provide

- A copy of an old bill, and
- Your business card or a letter requesting the information (on company letterhead, signed by a person of authority, i.e., CEO, President, CFO)

If the account holder is deceased or lacks legal capacity:

You are required to provide proof of designation as an executor, an administrator or a guardian. This documentation must indicate that you have the authority to access the account holder's records.

If your name has changed since you were responsible for the account:

You are required to provide legal documents substantiating the name change.