## Sample Thank You Email

## Write a custom email to send to thank participants.

**To:**

**Subject:** Thank You for Participating in the Space Heaters Campaign

Dear staff members,

Thank you for participating in our space heaters campaign. This was a great collaborative effort between our property management company, Facilities Operator, and the offices in the building.

A special thank you also goes out to those who worked with our Facilities Operator to assess and find a solution for the temperature issues in their space. We surpassed our campaign goal of reducing the number of space heaters in the office by 50%. This has resulted in a 2% energy reduction in our office.

Please continue to submit work orders through our tenant services site if there are issues with the temperature at your work space. We want to continue to work with you to address these problems by sending a Facilities Operator to assess the situation and work with you towards a solution.