

Continuous optimization program round 2

Application process & project timeline

		Refresh	Recommission*	Real time energy management (RTEM)
1	Your Key Account Manager (KAM) will discuss eligible projects for participating			
2	Customer to choose one of the available offers			
3	If the building has not participated in the program previously, please submit an Opportunity Assessment form for review to determine eligibility.	N/A	Required	Required
4	Your KAM will complete your application on-line (no separate application form required) once the required documents indicated below have been received:			
	<input type="radio"/> Submit a completed Customer Maximum Investment Responsibility form	Required	Required	Required
	<input type="radio"/> Submit a Proposal(s) from an approved Service Provider	<input type="radio"/> Recommissioning Service Provider; OR <input type="radio"/> Building Automation System (BAS) contractor	<input type="radio"/> Recommissioning Service Provider	<input type="radio"/> Recommissioning Service Provider <input type="radio"/> RTEM System Vendor
	<input type="radio"/> Submit a completed Facility Maintenance & Operations form and RTEM Response Plan	N/A	N/A	Required
5	Receipt of Application submitted for processing	Email will be sent	Email will be sent	Email will be sent
6	Agreement issued for signature and returning	Within 30 days	Within 30 days	Within 30 days
7	Deliverables to be submitted by due date specified in Agreement:			
	<input type="radio"/> RTEM Software deployment, Monitoring-Base Commissioning Plan and 12 Month Service Report	N/A	N/A	By date specified in Agreement
	<input type="radio"/> Investigation – Recommissioning Workbook, Recommissioning Report and Savings Calculation Spreadsheet and invoices	By date specified in Agreement	By date specified in Agreement	By date specified in Agreement
	<input type="radio"/> Implementation/Completion – Updated Recommissioning Workbook, Updated Recommissioning Report with Training Completion Form and invoices	By date specified in Agreement	By date specified in Agreement	By date specified in Agreement
8	Payments issued upon BC Hydro approval of evidence:			
	Refresh/RTEM Implementation/Completion	Within 30 days	N/A	Within 30 days
	Recommission – Traditional or Direct* Investigation – 75% Payment Implementation/Completion: 25%	N/A	Within 30 days	N/A
	* Direct Payment Offer: payment will be issued to your Consultant			

Note: All documents to be submitted to your KAM.

We're working together to help B.C. save energy.

