## POWER SMART EXPRESS

## **INVOICE REQUIREMENTS:**

Please submit your invoices and any supporting documentation (Eg. permits) to pspx.invoices@bchydro.com or to the following address:

Power Smart Express Invoicing c/o BC Hydro Power Smart Operations 900 - 4555 Kingsway Burnaby, BC V5H 4T8

Invoices must include the following information:

- 1. Power Smart Express application number
- 2. Date
  - Ensure this is later than the date of the application
- 3. Configuration, model number and quantity of each product
  - Only model numbers that match with those in eCatalog will be approved
- 4. Project costs
  - Project costs and labour costs must match the declared project costs\*
- 5. Any additional labour costs (for internal labour)



## \*IMPORTANT NOTES:

Do NOT include GST as part of the project cost GST will be factored separately.

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## **CONTACT US**

If you have any questions or comments about Power Smart Express, please visit bchydro.com/express, call 604 522 4713 (in the Lower Mainland) or 1 866 522 4713 (toll free).