

Bulletin 2: Safety

In Bulletin 1 we introduced you to BC Hydro's approach to Contract Management and our Progressive Relationship Model. In Bulletin 2 we will provide some clarity about BC Hydro's Safety approach and our expectations.

BC Hydro's Safety Culture

Of the upmost importance for BC Hydro is the safety of its employees, contractors and customers. BC Hydro's policy states: "Safety is core to everything we do, all the time and at every level of our organization. It shapes our decision-making, how we think and talk about our work, and how we act each day. For us, even one injury is unacceptable. All our employees and our contractors must go home safe every day. Safety at BC Hydro is everyone's responsibility."

What does this mean for Civil Underground Construction Contractors?

BC Hydro will expect contractors to have a **strong safety culture** where employees are knowledgeable, aware and involved in the safe execution of work. It is important that all your employees or sub-contractors exhibit behaviours that safety is an integral part of their work practise. As part of BC Hydro's ongoing commitment to safety, we believe that prevention is a critical component of ensuring safety and we are actively seeking to work with businesses that have a strong focus on safety in their workplaces.



For example, BC Hydro's **Nine Life Saving Rules** are key component of our safety model. These rules identify risks in our operational environment and directs employees how to reduce exposure to these risks.

The **Nine Life Saving Rules** are the product of a collaborative effort between BC Hydro and our unions, COPE 378, and the IBEW 258.

It is BC Hydro's expectation that our workers follow all the safety rules, the Life Saving Rules focus on the high risk work activities that carry the greatest threat of serious injury or death. Our employees are expected to:

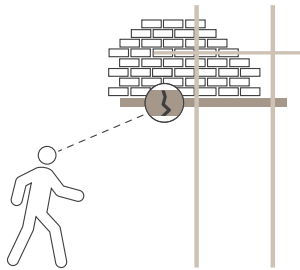
1. Remember and know the Life Saving Rules.
2. Recognize potential hazards and act appropriately.
3. Comply with the rules to keep yourself and others safe.
4. STOP WORK if you can't comply with the rules.

What is expected of you as a Contractor?

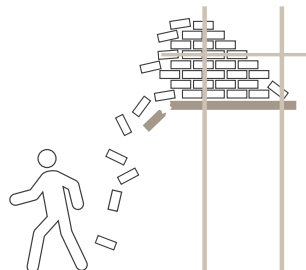
BC Hydro's expectation of contractors is they have a similar or better safety approach to address the operational environment they work in. Below are 6 key components that would demonstrate a safety program that meets BC Hydro's expectations:

1. **Safe Work Observation Program:** A contractor will need to be able to demonstrate that they have an active, safety monitoring program. This includes procedures where their supervisors and managers observe workers in the field to identify and correct unsafe work conditions and/or practices and to ensure that they are appropriately addressed.
2. **COR certification:** Shortly after the contract award (the time requirement will be defined in the RFP) contractors will be required to register in the COR program and to receive their certification within 12 months. The Certificate of Recognition (COR) recognizes and rewards employers who go beyond the legal requirements of the Workers Compensation Act and the Occupational Health and Safety Regulation by taking a best practices approach to implementing health, safety, and Return to Work (RTW) management systems. COR certified companies are known to have, on average, lower injury rates than those that are not certified.

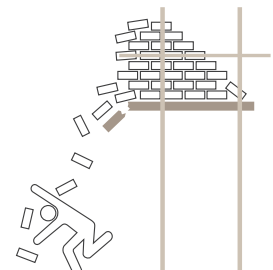
- 3. Timely reporting:** Contractors will be expected to report in a timely manner all types of accidents and incidents, including “near misses” and “good catches”. “Good catch” reporting is when, ahead of time, you identify a potential incident and rectify the situation, prior to starting work.



GOOD CATCH



NEAR MISS



INCIDENT

We are looking for opportunities to share experiences and lessons learned with other contractors, if applicable, to help improve safety for both our employees and contractors.

- 4. Confined Space and Hazardous Materials safety procedures:** As part of the RFP you will be expected to show you have Confined Space and Hazardous Materials (eg: asbestos, silica) or have the ability to develop, Confined Space and Hazardous Materials safety procedures. Although similar, the Confined Space and Hazardous Materials procedures have slightly different requirements. These procedures must be written by a person deemed “qualified” as per the section 6.1 of the OHS Regulation (“Regulation”):

A “qualified person” means a person who:

- (a) has knowledge of the management and control of asbestos hazards through education and training, and
- (b) has experience in the management and control of asbestos hazards.

Insert reference to qualified person for Confined Space

A “qualified person” means a person who:

- (c) has knowledge of the management and control of asbestos hazards through education and training, and
- (d) has experience in the management and control of asbestos hazards.

- 5. Drug and Alcohol Policy:** Consumption of alcohol and use of drugs (illegal, prescription or over the counter) can affect mental abilities like judgment, focus and awareness, as well as physical abilities such as balance, coordination and reaction time. Reduced mental and physical abilities can lead to serious injuries or death for yourself and others. BC Hydro will require contractors to have an actively managed Drug and Alcohol Policy for all employees and sub-contractors.

- 6. Training:** Contractors will be expected to provide appropriate training to their employees for all high hazard work. For example, but not limited to: Asbestos, Confined Space, Silica, fall protection.

What is BC Hydro's role in Safety?

BC Hydro has implemented a **Contractor Safety Management Program**. We have standard reporting and measurements to identify to avoid and minimize potential issues or hazards. By working together we can help improve the safety of you, all our contractors, BC Hydro employees and our customers.

Where can you find more information?

The monthly bulletins and related FAQs can be found on the **Civil Underground Construction Page**

- For information about COR go to:
- BC Hydro's COR Certification:
<https://www.bchydro.com/content/dam/BCHydro/customer-portal/documents/corporate/safety/COR-FAQs.pdf>
- Process and Application for companies with **19 or less employees: Small COR**
- Process and Application for companies with **20 or more employees: Large COR**

For questions about the Contract Management process, please email: cucinfo@bchydro.com