

2021 Integrated Resource Plan (IRP) Technical Advisory Committee (TAC) Terms of Reference

An Integrated Resource Plan (IRP) Technical Advisory Committee (herein referred to as the TAC) has been established to provide periodic technical feedback on planning inputs, assumptions and analysis to BC Hydro during the development of the 2021 Integrated Resource Plan. Consultation with the TAC is part of a broader consultation process of the IRP with First Nations, stakeholders, customers and the broader public.

Members of the TAC represent a subset and cross-section of knowledgeable participants. Specifically, TAC members have been chosen considering the following reasons:

- They represent an organization or perspective that has a significant, province-wide, policy-focused interest and stake in the IRP.
- Their interest and stake in the IRP is broad – versus focusing on a specific topic within the IRP.
- Both they as individuals, and the organization(s) they represent, have an in-depth understanding of BC Hydro's resource and electricity planning process, usually demonstrated by involvement in previous BC Utilities Commission regulatory processes.
- The TAC members represent a diversity of perspectives to support the development of a robust plan.

Government staff and BC Utilities Commission staff have been invited to attend TAC meetings as observers.

Decisions on membership will be made by BC Hydro.

Responsibilities of members

TAC members are requested to:

- Participate in all meetings.
- Focus on issues associated with development of the IRP.
- Ensure representations to the public are respectful of other TAC participants and other viewpoints raised in the process. Also, viewpoints are only to be publicly attributed to individuals or organizations if they have been expressed publicly.

ALTERNATES

To foster continuity, members can designate alternates to represent them when they are unable to attend a meeting, or on issues where an alternate has more relevant knowledge or experience. It is requested the alternate be briefed on previous discussions and materials prior to the meeting.

Responsibilities of BC Hydro

- Chair and moderate the meetings.
- Review and consider TAC members' feedback in drafting the IRP, and where appropriate incorporate it.
- Report back on how TAC members' feedback has been considered by BC Hydro.
- Post TAC meeting materials to the BC Hydro public website.

CHAIR & MODERATOR

BC Hydro will chair and moderate the meetings and is responsible for the development of meeting agendas. The Chair is also accountable for meeting notes and reporting, and may delegate that duty to another BC Hydro employee. The Chair will be responsible for the content of the work brought to the TAC for review and discussion. The moderator will be responsible for the engagement process. This includes the running of effective meetings, promoting mutual understanding, and providing all members an opportunity to participate.

Process management

MEETINGS

Meetings typically to be held in downtown Vancouver and a draft agenda will be sent out in advance of each meeting. Subject to change, BC Hydro anticipates about six meetings between March 2020 and December 2020.

MEETING NOTES

Meeting notes will provide a summary of TAC discussions, rather than transcribed notes with attribution. Meeting notes will be distributed to TAC members in draft form after each meeting with a review and comment period for accuracy, and will subsequently be published on the public BC Hydro IRP website.

TRANSPARENCY

Meeting agendas, presentations and supporting materials will be made publicly available shortly after the meeting takes place. Meeting notes will be published on the public BC Hydro IRP website and will form part of the consultation record.

COMMITTEE MEMBER COMMENTS

At key junctures during the process, TAC members may be invited to provide attributed comments to BC Hydro on core IRP topics to form part of the consultation record. Ministry and the BC Utilities Commission representatives are exempt from this request.

EXPENSES

BC Hydro will consider covering reasonable costs, e.g., travel expenses, for eligible TAC members located outside of the lower mainland. Eligible TAC members may also be provided an honourarium for their time.

Membership List

Organization	Member [Alternate]
BC Hydro	Kathy Lee / Sanjay De Zoysa – Chair Basil Stumborg – Moderator
Association of Major Power Customers (AMPC)	Melissa Davies [Carlo Dal Monte]
Climate Action Secretariat	Chris Gilmore
BC First Nations Energy & Mining Council	Cam Osler [Andrew McLaren]
BC Public Interest Advocacy Centre (BCPIAC)	Leigha Worth [Kristin Barham]
BC Sustainable Energy Association (BCSEA)	Tom Hackney [Bill Andrews]
British Columbia Utilities Commission	Nicola Simon [Phil Stallard]
City of Vancouver	Matt Horne [Tina Barisky]
Canadian Association of Petroleum Producers (CAPP)	Geoff Morrison [Richard Wong]
Clean Energy BC (CEBC)	Laureen Whyte
Commercial Energy Consumers Association of BC	David Craig [Janet Rhodes]
FortisBC (Electric)	Mike Hopkins [Ryan Steele]
FortisBC (Gas)	Ken Ross
Ministry of Energy, Mines & Petroleum Resources (MEMPR)	Jack Buchanan [Paul Wieringa]
MoveUP Local 378	Jim Quail [Susanna Allevato Quail]
Pembina Institute	Tom-Pierre Frappé-Sénéclauz [Colton Kasteel]
Academic	Andrew Rowe