



## STEP 1:

Enter the application contact and incentive recipient contact information. All information regarding your application will be sent to the Application Contact and the incentive cheque will be sent to the Incentive Recipient.

### Note:

Incentive amounts do not include HST. If you have a GST number, enter it in this step. The HST will be added to the total incentive amount.

You are on Step 1 of 4

1 2 3 4  
● You are here ● Filled in ● Not Completed

### PIP11-10005 / Contact and Incentive Recipient Information

All fields must be completed.

**Application Contact** Information regarding this application will be sent to the contact shown below

Contact First Name: John  
Contact Last Name: Smith  
Contact Company: ABC Company  
Phone: 6045551111  
Email: johnsmith@abc.com

**Incentive Recipient** Please enter the Legal Company Name as it should appear on the incentive cheque. Cheques can only be made out to the legal property owner or BC Hydro account holder of record.

Legal Company Name: ABC Company  
Care Of (cio) Name: Test (eg. Contact Name or Property Management Company)  
P.O. Box: (eg. PO Box 1234)  
Street Address: 1234 Main St.  
City: Vancouver  
Province / State: British Columbia  
Postal / Zip Code: V5H4T8  
Country: Canada

GST Applicable? Yes  No   
GST #: \_\_\_\_\_

Note: Incentive amounts do not include HST. If you have a GST number, the HST will be added to the total incentive amount.

Cancel Save

## STEP 2:

Indicate who will be performing the energy efficiency upgrades: BC Hydro approved contractor, internal non-certified employee or internal staff electrician/Journeyman.

You are on Step 2 of 4

1 2 3 4  
● You are here ● Filled in ● Not Completed

### PIP11-10005 / Select an Installer

Please read carefully and choose your Product Installer from the three options below. For more information click the question mark.

**BC Hydro Approved Contractor**  
May install any type of products.  
The Contractor ID is available from your Contractor.

Contractor ID: 2021

**Internal Non-certified Employee**  
Company employees may install any products not requiring a certified electrician under the BC Safety Act. Please provide the name of the resource who will perform this work.

First Name: \_\_\_\_\_  
Last Name: \_\_\_\_\_

**Internal Staff Electrician / Journeyman**  
May install any type of products.  
Please provide the following information for your project:

- Qualified electrician's name, ticket number, and ticket expiry date OR
- Name of person with BC Trade Qualification Certificate, Operating Permit number and Operating Permit expiry date.

First Name of employee: \_\_\_\_\_  
Last Name of employee: \_\_\_\_\_  
Ticket Number or Operating Permit Number: \_\_\_\_\_  
Expiry Date: \_\_\_\_\_ (yyyymmdd)

Cancel Save

### STEP 3A:

Select the facility to specify where the work is being done.

You are on Step 3 of 4

PIP11-18089 / Facility Selection

Select the facility you would like to add to your application and press Select to continue. If the facility you would like to add to your application is not listed, press Add a Facility to create it. Or, press Edit button to edit the facility or press Remove button to remove the facility from the list.

Press Cancel to exit.

Facility Name	Postal Code	No. of Incentive Applications
4608 Lance Street - Restaurant	H0H 0H2	43

### STEP 3B:

Select the upgrades in your facility by inputting the number of products being installed and specify the area where the new product will be installed.

You are on Step 3 of 4

PIP11-18089 / Facility Installation Details

4608 Lance Street - Restaurant / Installation Summary

Instructions

To complete the Facility Installation details

- Step A: Identify each configuration being retrofitted for this facility. Add
- Step B: Select products where indicated and required.

**Adding a Facility**—If the facility is not in the list, click “Add a Facility” to create it. Enter in the BC Hydro account number(s) and the corresponding postal code for each facility. Select a Facility type from the drop down box and “Save.”

You are on Step 3 of 4

Enter Facility Information

All fields must be completed.

BC Hydro Account Numbers (no spaces, dashes, or underscores)

Account Number

The Postal Code of the facility is required to validate the account

Service Address

Postal Code (i.e. V5B 5A1)

Facility Type

Cancel Save

You are on Step 3 of 4

PIP11-18089 / Facility Installation Details

4608 Lance Street - Restaurant / Select Existing Configuration

Click the list below to see existing configurations that are eligible for replacement under this program. Click on a configuration that you will be replacing and enter the required details.

Existing Configuration	New Configuration
<p>Existing Configuration Description</p> <p>4 lamp (to electronic ballast)</p> <p>Existing Systems</p> <ul style="list-style-type: none"><li>Existing Lighting</li><li>Fluorescent Fixtures</li><li>T12, magnetic ballast</li><li>4 lamp</li><li>4 lamp (to dimmable ballast with control)</li><li>4 lamp (to electronic ballast)</li></ul>	<p><input checked="" type="radio"/> 4 30 W or less T8 lamp, electronic ballast</p> <p><input type="radio"/> 4 32 W T8 lamp, electronic ballast</p> <p><input type="radio"/> Delamping</p> <p>Number of new lamps to be installed: 100</p> <p>Area Type: Workshop</p> <p>Description of the location where these products will be installed: e.g. 10th Floor Storage Room, Classrooms #1 - 5</p> <p>Hallway</p>

Cancel Save

## STEP 4:

Submit your declaration by completing the information below. Click "Submit" and forward your supporting documentation to BC Hydro:  
Fax 604 453 6285 or email at [incentives@bchydro.com](mailto:incentives@bchydro.com)

You are on Step 4 of 4

1 2 3 4  
● You are here ● Filled in ● Not Completed

### PIP11-18089 / Declaration

#### Submit Your Declaration

The Applicant is required in the Power Smart Product Incentive Program [Terms and Conditions](#) to submit Evidence (documentation) of purchase/installation satisfactory to BC Hydro to receive the incentive payment.

All fields except "Other" must be completed.

Name	<input type="text" value="John Smith"/>
Title	<input type="text" value="Mr"/>
Project Completion Date	<input type="text" value=""/> (yyyy/mm/dd)
Legal Name of Registered Company	<input type="text" value="ABC Company"/>

Required Supporting Documentation has been forwarded

- Invoices (equipment & labour)
- Permits (where required by BC Electrical Code)
- Other (please specify below)

Submit the above documentation by:  
fax: 604.453.6285  
email: [incentives@bchydro.com](mailto:incentives@bchydro.com)

## WE'RE HERE TO HELP

For assistance with your Product Incentive Program application, email [incentives@bchydro.com](mailto:incentives@bchydro.com) or call 1 866 522 4713.