

# POWER SMART ENERGY CONSERVATION ASSISTANCE PROGRAM

## ACCOUNT HOLDER APPLICATION FORM

Instructions: Complete this application if you are applying for the Energy Conservation Assistance Program for low income households. This application should be completed by the BC Hydro account holder who occupies the property that will receive upgrades. If you are a renter, you must have your landlord complete the Landlord Application form and attach it to your application. Make sure you complete and sign the application form and mail it to BC Hydro along with any supporting documents.

### COMPLETING THE APPLICATION

Make sure you complete and include the following before mailing the application:

- Complete the application in full
- Attach the most recent Notice of Assessment for each member of the household 18 years of age or over and have them sign in Section 3 below
- Attach the Landlord Application form (if you rent)
- Sign the declaration (bottom of Section 5)

### 1. ACCOUNT HOLDER INFORMATION

First Name of Account Holder \_\_\_\_\_ Last Name of Account Holder \_\_\_\_\_  
 Account Address \_\_\_\_\_ Apt. No. \_\_\_\_\_  
 City \_\_\_\_\_ Province \_\_\_\_\_ Postal Code \_\_\_\_\_  
 Primary Contact Number \_\_\_\_\_ Secondary Phone Number \_\_\_\_\_  
 BC Hydro Account Number \_\_\_\_\_ Preferred time of contact \_\_\_\_\_ am/pm to \_\_\_\_\_ am/pm

### 2. PROPERTY INFORMATION

How many people live in your home? \_\_\_\_\_

When was your home built? \_\_\_\_\_ How is your hot water heated? \_\_\_\_\_ How is your home heated? \_\_\_\_\_

Before 1950       Between 1951-1970       Gas       Electric       Gas       Electric

Between 1971-1990       1991 or newer       Other (specify) \_\_\_\_\_       Other (specify) \_\_\_\_\_

What type of home do you live in?

Single-family (detached house)       Duplex       Townhouse       Apartment/Condominium       Mobile Home

Other \_\_\_\_\_

Do you own or rent your home?  Own       Rent

(If you selected **rent**, complete and attach the Landlord form and complete the Landlord contact information below).

Landlord or Representative name \_\_\_\_\_  
 Contact Number \_\_\_\_\_ Attached Home Owner consent form  Yes  No

### 3. INCOME QUALIFICATION INFORMATION

Attach the most recent copy of Notice of Assessment for each member of the household 18 years of age or over and have them sign below.

BC Hydro requires proof of income for every household member 18 years of age or older in order to qualify the household for the program. BC Hydro will only accept the Canada Revenue Agency Notice of Assessments as proof of income. The foregoing information collected will be used to verify each household member's income and tax information for program qualification and implementation only and will not be used for any other reason. All information described here will be collected and used by BC Hydro in accordance with the requirements of the Freedom of Information and Protection of Privacy Act (British Columbia). Each household member that signs in Section 3 below consents to the foregoing and such consent that shall survive for a period of 12 months from the date of his or her signature.

First Name	Last Name	Signature	Date (DD/MM/YY)
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

To be eligible for this program, an applicant's combined household income must be less than the income limits published by Statistics Canada's Low Income Cut-Off table as provided under Terms and Conditions. For those applicants that meet these criteria, BC Hydro will also evaluate the applicant's annual electricity consumption. Meeting all these criteria, however, does not necessarily guarantee acceptance into the program. If you have any questions about the program or need help with the application, please call 604 431 9463 or toll free at 1 877 431 9463 to speak with an Energy Conservation Advisor.

## 4. TERMS AND CONDITIONS

- Residential property refers to the home occupied by a low-income owner or tenant at the address listed on this application form.
- This application form must be completed by the BC Hydro account holder who occupies the residential property on a permanent year round basis.
- The Applicant must at all times:
  - Be of a legal age of at least 18 years old as of the time of submission of this application
  - Be the current lawful occupant of the residential property and occupy the property as a principle residence on a year-round basis
  - Be an active BC Hydro residential electricity account holder for the residential property referred to in this application
  - Qualify as "low income" in that the applicant's combined gross household income must be less than the income limits published by Statistic Canada's Low Income Cut-Off table shown below
- BC Hydro reserves the right to, at any time, verify the accuracy and completeness of any and all information provided by the applicant, and the Applicant must cooperate with this verification process. The Applicant must notify BC Hydro in writing if any information provided as part of this application changes at any time after the submission of this application.
- The residential property must be:
  - A fully serviced existing building suitable for human habitation that is occupied on a permanent year round basis (attached garages, outbuildings, buildings under construction, and unoccupied buildings are not eligible)
  - Deemed to be in suitable condition for the work
- BC Hydro may without penalty or obligation, at its sole discretion, at any time, modify any terms or conditions or any of its requirements for program eligibility, and modify or terminate this program.
- BC Hydro has the right to prioritise applications for program support within available funding based on any criteria deemed appropriate.
- The availability, timing, and amount of program support are subject to available program funding.
- BC Hydro is not obligated to provide program support to any applicants including those who meet all program eligibility criteria. It is within BC Hydro's sole discretion to accept or reject any applicant who meets all program eligibility criteria.
- BC Hydro will decide in its sole discretion which upgrades an approved applicant will receive.
- BC Hydro may provide participants with information on other home retrofit assistance programs available to them through organizations outside of BC Hydro.

Household Size	HOUSEHOLD INCOME THRESHOLDS				
	Community Size (Population)				
	Rural Areas	Urban Areas less than 30,000	Urban Areas 30,000 to 99,999	Urban Areas 100,000 to 499,999	Urban Areas 500,000 and over
1 person	14,914	16,968	18,544	18,659	21,666
2 persons	18,567	21,123	23,084	23,228	26,972
3 persons	22,826	25,968	28,379	28,556	33,159
4 persons	27,714	31,529	34,457	34,671	40,259
5 persons	31,432	35,760	39,081	39,322	45,662
6 persons	35,452	40,331	44,077	44,350	51,498
7 or more persons	39,470	44,903	49,073	49,377	57,336

\*2007 LICO Scale (before tax household income). Source: Statistics Canada

## 5. APPLICANT DECLARATION AND CONSENT

### Renter and Owner:

- I have read this entire application carefully and accept all of its terms and conditions.
- If this application is approved, I grant permission for BC Hydro's program contractors to conduct a free energy efficiency evaluation of my home and to install free basic energy efficient products including but not limited to: Compact Fluorescent Lighting, draftproofing measures (outlet gaskets, weatherstripping, and caulking), low flow shower heads, faucet aerators, hot water tank wrap, pipe wrap, and night lights).
- I acknowledge and agree that BC Hydro is not the designer, manufacturer or installer of the products installed under this program and that BC Hydro makes no representation or warranty of any kind concerning such products or their installation. I further irrevocably waive any and all actions, causes of action, claims, suits and demands (whether based in contract, tort, equity or otherwise) that I have or may in the future have against, and irrevocably release from liability and agree not to sue, BC Hydro or any of its affiliates or any of their respective officers, directors, employees, agents, contractors or representatives for any type of loss or damage that I may suffer including, without limitation, property loss or damage, financial loss or damage, or personal injury that arise or accrue from, as a result of, in relation to, or in connection with my involvement in the program.
- I understand that any work to be done in my home is subject to the availability of funds, program goals, and the eligibility of the household under the program guidelines.
- I confirm that I am the owner of the above household or, if not, that I have the owner's permission to proceed with this application.
- I have attached the most recent copy of Notice of Assessment for each member of the household 18 years of age and over and permit BC Hydro to use this information to determine the total household income at the above residential property.

### Renter Only:

- If I rent my home, I understand that work cannot be completed in my home without the permission of my landlord and that it is my task to have my landlord complete the Landlord Application Form and attach the completed form to my application.
- If I rent my home, I understand that if the program replaces a refrigerator owned by the landlord that the new unit will also be owned by the landlord.
- If I rent my home, I understand that any improvements completed under this program cannot form the basis for an increase in rent above the provincial guidelines as it is not an expenditure that my landlord will have incurred.

### Consent to Use Information:

- I understand that the information provided by me in this application and under this program will be retained and disposed of in accordance with the provisions of the Freedom of Information and Protection of Privacy Act.
- I consent to BC Hydro and its program contractors to carry out any necessary inquiry and to collect and use any information provided by me in this form and under this program for the purposes of administering, carrying out and evaluating the program including, without limitation, determining my eligibility to receive funding under this program, conducting an evaluation of my home, recommending and installing energy efficient measures in my home and conducting a quality assurance evaluation.
- I also consent to BC Hydro's internal use of any information provided by me in this application and under this program and my BC Hydro account information, including electrical consumption at the above household for a period of 36 months before program participation and 36 months after program participation, for purposes of: (i) administering and verifying the effectiveness of the program, and (ii) expanding existing programs and designing new programs to better serve the needs of residential customers.
- I consent BC Hydro to contact me (by phone, email, direct mail or similar method) for the purposes of program administration, implementation and evaluation and/or to provide me with further information on this or other similar conservation-related programs.

By signing below, I certify that I understand and agree to all of the preceding declarations and all terms and conditions of this application. I certify that all the information contained in this application is true and complete in every respect and that any willful misstatements may cause the rejection of my application.

Account Holder Signature \_\_\_\_\_

Date \_\_\_\_\_

The information described above is collected, used and disclosed in accordance with the provisions of the Freedom of Information and Protection of Privacy Act and under the authority of the Hydro and Power Authority Act, for the purpose of administering the Low Income Households Program. If you have any concerns with respect to the collection of this information, please contact Power Smart Operations at 1 877 209 2999.