

POWER SMART PARTNER EXPRESS

INVOICING REQUIREMENTS:

1. Please state the model number for each product included on your invoice. Only models numbers that match with eCatalog will be approved.
2. Please state the quantity of products being invoiced for each model number
3. Please include any additional labour costs (for internal labour).
4. Please ensure project costs on invoice and labour costs match declaration project costs.
5. Please ensure the date on the invoice is a later date than that on the application.
6. Please reference the PSP Express project number on your invoice.

Mail all invoices to:

RE: PSP Express Invoicing

P.O. Box 9030 Station X

Surrey, BC V3T 5W3



IMPORTANT NOTES:

Please do NOT include HST as part of the project cost. HST will be factored in separately by the software application.