

POWER SMART NEW HOME INCENTIVE APPLICATION CHECKLIST

Use this checklist to help guide you through the application process for the Power Smart New Home Program incentive application. It is optional to submit this checklist with your application.

FORM REQUIREMENTS:

- ☐ **Single Home Application:** if you are applying for incentives for only one dwelling.
 - > Housing types include: single family detached home, townhouse or row house (one unit only), and duplex (one unit only).
- ☐ **Bulk Application:** if you are applying for incentives for more than one dwelling.
 - > Housing types include: single family detached homes, townhouses or row houses, duplexes, and multi-unit residential buildings (MURB)*.

**MURBs are eligible for the ENERGY STAR® Package incentive only.*

SINGLE HOME APPLICATION CHECKLIST

- ☐ **Download:** visit bchydro.com/newhome to download the latest Single Home Application Form (PDF).
Note: Only download the form when you are ready to apply. The form at bchydro.com/newhome has the latest application requirements.
- ☐ **Fill out:** complete all four pages of the form in full with accurate information.
- ☐ **Print and Sign:**
 - > Print out the completed form
 - > Read the Terms and Conditions on page 2
 - > Sign and date at the bottom of page 2
- ☐ **Receipt Copies:** include copies of all relevant receipts and/or invoices. Receipt must include product make, model and purchase date.
- ☐ **Submit:** ensure your application package is submitted within six months of project completion.

By mail: mail in your application package (signed and dated application form, copies of all relevant receipts) to:

Power Smart New Home Program, PO Box 9080, STN Main, Surrey B.C. V3T 0J6

By e-mail: scan your application package (signed and dated application form, copies of all relevant receipts). Email all digital copies to: PSNH@consumer-response.com

QUESTIONS ABOUT THE SINGLE HOME APPLICATION:

Email: PSNH@consumer-response.com

Phone: 1 855 888 4633

continued on back

BULK APPLICATION CHECKLIST

- ☐ **Download:** visit bchydro.com/newhome to download the latest Bulk Application Form.
Note: only download the form when you are ready to apply. The form at bchydro.com/newhome has the latest application requirements.
- ☐ **Fill out:** complete the form in full with accurate information and save the completed form as an Excel document.
- ☐ **Print and Sign:**
 - > Print out **page 1 and 2 only**
 - > Read the Terms and Conditions on page 2
 - > Sign and date on the bottom of page 2
- ☐ **Scan:** scan the following documents:
 - > Your signed and dated page 1 and 2
 - > All relevant receipts (receipts must include product make, model and purchase date).
- ☐ **Submit:** email your application package within six months of project completion to:
PSNH@consumer-response.com

Your application package should include:

- > Scanned page 1 and 2 with your signature and date
- > Scanned relevant receipts
- > Completed Excel application form with incentive details

QUESTIONS ABOUT THE BULK APPLICATION:

Email: powersmart.newhome@bchydro.com Phone: 604 929 7408