

NEW HOME PROGRAM INCENTIVE APPLICATION CHECKLIST

Use this checklist to help guide you through the application process for the New Home Program incentive application. It is optional to submit this checklist with your application.

A MOU might be required prior to submitting your application. Visit bchydro.com/newhome for more information.

FORM REQUIREMENTS:

- ☐ **Single Home Application:** if you are applying for incentives for only one dwelling.
 - > Housing types include: single family detached home, townhouse or row house (one unit only), and duplex (one unit only).
- ☐ **Bulk Application:** if you are applying for incentives for more than one dwelling.
 - > Housing types include: single family detached homes, townhouses or row houses, duplexes, and multi-unit residential buildings (MURB)*.

**MURBs are eligible for the ENERGY STAR® Package incentive only.*

SINGLE HOME APPLICATION CHECKLIST

- ☐ **Download:** visit bchydro.com/newhome to download the latest Single Home Application Form (PDF).

Note: Only download the form when you are ready to apply. The form at bchydro.com/newhome has the latest application requirements.
- ☐ **Fill out:** complete all four pages of the form in full with accurate information.
- ☐ **Print and Sign:**
 - > Print out the completed form
 - > Read the Terms and Conditions on page 2
 - > Sign and date at the bottom of page 2
- ☐ **Receipt Copies:** include photocopies of all relevant receipts and/or invoices. Receipt must include product make, model and purchase date.
- ☐ **Submit:** mail in your signed and dated application form to the address below, along with receipt copies. Ensure your application is submitted within six months of project completion.

Power Smart New Home Program
PO Box 9080, STN Main
Surrey BC V3T 0J6

QUESTIONS ABOUT THE SINGLE HOME APPLICATION:

Email: PSNH@consumer-response.com Phone: 1 855 888 4633

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BULK APPLICATION CHECKLIST

- ☐ **Download:** visit bchydro.com/newhome to download the latest Bulk Application Form.

Note: only download the form when you are ready to apply. The form at bchydro.com/newhome has the latest application requirements.

- ☐ **Fill out:** complete the form in full with accurate information and save the completed form as an Excel document.
- ☐ **Print and Sign:**
 - > Print out **page 1 and 2 only**
 - > Read the Terms and Conditions on page 2
 - > Sign and date on the bottom of page 2
- ☐ **Scan:** scan the following documents:
 - > Your signed and dated page 1 and 2
 - > All relevant receipts (receipts must include product make, model and purchase date).
- ☐ **Submit:** email your application package within six months of project completion to:
PSNH@consumer-response.com

Your application package should include:

- > Scanned page 1 and 2 with your signature and date
- > Scanned relevant receipts
- > Completed Excel application form with incentive details

QUESTIONS ABOUT THE BULK APPLICATION:

For BC Hydro electrically heated developments:

Email: powersmart.newhome@bchydro.com

Phone: 604 929 7408

For FortisBC natural gas heated developments:

Email: energysolutions@fortisbc.com

Phone: 1 855 444 7341